



Project BIOLAWEB

Deliverable D5.2 Training materials

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Deliverable D5.2

Training materials

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Deliverable summary

In this deliverable, the links to presentations and other training materials used for BIOLAWEB training events, including info days, within WP5 (New International Research Management Office) are provided.

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1. Introduction

Within BIOLAWEB Work Package 5 (WP5 – New International Research Management Office) two objectives were foreseen:

- To establish International Research Management Office at UB-ICTM
- To train research supporting staff and researchers in project preparation and implementation

The BIOLAWEB team aimed to reach the second objective through the series of training events (workshop, seminar, summer school, info days etc.) focused on all three phases in project cycle: pre-grant activities (identification of suitable call, formation of successful consortium etc.), post-grant activities (Grant Agreement preparation, Consortium Agreement negotiation etc.) and project implementation including financial reporting.

In this deliverable, we provided links to training materials created for one workshop, one seminar organized within the Blue Green Future (BgF) summer school and 5 info days that were successfully completed during the BIOLAWEB project.

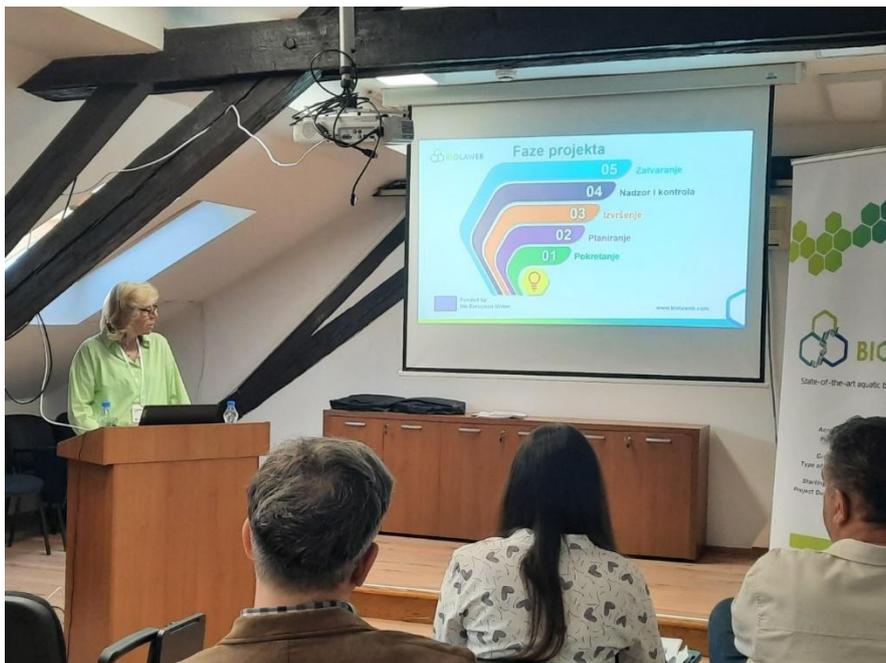


Figure 1. Presentation on project management given by Dragana Zlatović, BIOLAWEB WP5 leader, during BGF summer school in October 2023

2. Workshop 1

The workshop 1 included a training focused on pre-grant activities (Subtask 5.4.1) and was combined with virtual training in Grant and Consortium Agreement preparation (Subtask 5.4.2) and expert visit on Financial Management (Subtask 5.4.4). The workshop 1 was held from 4th to 6th of April 2023 at UB-ICTM in Belgrade.

Training materials and presentations are available below:



How to prepare a consortium agreement - Hervé Dumont

https://hdl.handle.net/21.15107/rcub_cer_8464

How to build a competitive proposal to Horizon Europe - Louise Vaast

https://hdl.handle.net/21.15107/rcub_cer_8465

Horizon Europe financial rules - Antoine Moatti

https://hdl.handle.net/21.15107/rcub_cer_8466

Financial management of HE Grants, case study - Antoine Moatti

https://hdl.handle.net/21.15107/rcub_cer_8467

3. Seminar

Staff from the International Cooperation Project Office (ICPO) at UB-ICTM organized the seminar during the BgF summer school from 9th to 11th of October 2023 in Belgrade (Subtask 5.5.2). Different topics were covered from finances including lump sum scheme in Horizon Europe to Open Science practice.

Training materials and presentations are available below:

Project management and the types of projects - Dragana Zlatović

https://hdl.handle.net/21.15107/rcub_cer_8452 (in Serbian)

Financial management of Horizon Europe projects - Katarina Milanović

https://hdl.handle.net/21.15107/rcub_cer_8453 (in Serbian)

Lump Sum in HE projects - Tatjana Božić

https://hdl.handle.net/21.15107/rcub_cer_8454

INRAE, an example of good practice - Hervé Dumont

https://hdl.handle.net/21.15107/rcub_cer_8460

How to manage international research, examples from NIVA - Susanne Schneider

https://hdl.handle.net/21.15107/rcub_cer_8461

Maximizing the impact and visibility of the research project - Vladan Čosović

https://hdl.handle.net/21.15107/rcub_cer_8463

Open Science - Matija Zlatar

https://hdl.handle.net/21.15107/rcub_cer_6835

BIOLAWEB General overview - Miloš Ćirić

https://hdl.handle.net/21.15107/rcub_cer_8457

Twinning to address the PFAS challenge in Serbia PFASTwin - Marija Lješević

https://hdl.handle.net/21.15107/rcub_cer_8458

STEPUPIORS Evolution and insights - Milena Čavić

https://hdl.handle.net/21.15107/rcub_cer_8459

Success Story of UNS Faculty of Sciences - Gordana Vlahović

https://hdl.handle.net/21.15107/rcub_cer_8508





4. INFO days

The ICPO staff held numerous info days related to relevant (inter)national project calls for UB-ICTM researchers during the BIOLAWEB lifetime (Subtask 5.5.1). Here are listed events that contain publicly available training materials:

Internal UB-ICTM online seminar on preparation and writing of Horizon Europe projects
Date: 5th of May 2023

Training materials and presentations are available below:
https://hdl.handle.net/21.15107/rcub_cer_8506 (in Serbian)

The International Cooperation Projects Office held Info Day on writing ERASMUS+ project proposals (KA2 & BIP)
Date: 24th of September 2024

Training materials and presentations are available below:
https://hdl.handle.net/21.15107/rcub_cer_8511 (in Serbian)

The International Cooperation Projects Office (ICPO) held an internal webinar “Procedure of application and implementation of projects”
Date: 11th of October 2024

Training materials and presentations are available below:
https://hdl.handle.net/21.15107/rcub_cer_8502 (in Serbian)
https://hdl.handle.net/21.15107/rcub_cer_8469 (in Serbian)

The International Cooperation Projects Office held Internal seminar on the National Call for Proposals of the Science Fund for IDEAS projects, where project managers from the previous cycle shared their experience with the audience
Date: 23rd of December 2024

Training materials and presentations are available below:
https://hdl.handle.net/21.15107/rcub_cer_8470

Experience Exchange on the Structuring and Functioning of the Project Management Office
Date: 17th of January 2025

Training materials and presentations are available below:
https://hdl.handle.net/21.15107/rcub_cer_8503



5. On-site training in post-grant project phases

The ICPO staff was seconded from UB-ICTM to INRAE's headquarter office in Paris, Grenoble and Lyon as a part of a short-term study visit (Subtask 5.4.3), and received an on-site training in project support (post-grant phases) from 11th to 15th of November 2024.

INRAE MSCA under Horizon Europe - Camille Lambert

Training materials and presentations are available below:
https://hdl.handle.net/21.15107/rcub_cer_8509

INRAE Quality and process-based management - Florian Duperret

Training materials and presentations are available below:
https://hdl.handle.net/21.15107/rcub_cer_8510